

Lab Consultant Manual: Resources

Contents

Section	Page
ITS Computer Labs	2
Summary	2
Descriptions	2
Beinecke	2
Burke 001	2
KJ 220	2
KJ 225/Loft	2
Levitt Center	3
Multimedia Presentation Center	3
SCCT 1038	3
SCCT 3039	3
Lab Diagrams	4
MPC	4
Burke 001	5
Technology Enhanced Classrooms	6
Software Availability Lists.....	7
Macintosh Software	7
Windows Software.....	8
Citrix Software.....	9
Software Support Provided	10
Support Table	10

ITS Computer Labs

There are many public computer labs on the Hamilton campus offering a wide array of software and hardware for Hamilton Community members to use. Below is a summary and descriptions of campus labs supported by ITS.

Summary

Lab	Capacity	OS	Print #	Scan #	Dept	Extension
Beinecke	6	Win	1	—	ITS	5321
Burke 001	12	Mac	1	5	ITS	5212
Information Commons	25	Win	3	—	Library	4448
KJ 220	20	Win	2	1	ITS	5476
KJ 225/Loft	14	Win	1	1	ITS	5207
Levitt Center	5	Mac/Win	1	1	ITS	4988
MPC	21	Mac	3	12	ITS	5672
SCCT 1038	10	Win	1	—	ITS/Geo	5701
SCCT 3039	20	Mac	1	—	ITS	5725

Please note that Burke 005 is no longer supported by ITS. It is managed by the Computer Science department and is intended for use only by Computer Science students. This means that user support, hardware and software troubleshooting, and lab supply needs are to be referred back to the Computer Science department.

Descriptions

For more information about any of the following labs, see <http://www.hamilton.edu/college/its/itsst/labs/facilities.html>.

Beinecke

The computers in the Beinecke lab have a minimal set of software installed and are mainly used for word processing and printing. The Beinecke lab is open 24 hours a day.

Burke 001

Burke 001 is located in the basement of Burke Library, and is sometimes used for classes or training sessions during the day. Its purpose is mainly as support and for providing a more secluded environment for project work than the MPC.

The key for the room is at the circulation desk in the library, you might need to sign them out. Unlock/lock the doors and bring it right back to the desk.

KJ 220

KJ 220 is mainly used as a classroom during the day, but us the largest lab in the KJ complex. Students doing word processing and statistical work frequent this lab.

To open KJ 220, call Campus Safety and ask them to come over.

KJ 225/Loft

Students doing research, word processing, and statistical work frequent KJ 225.

To open KJ 225, call Campus Safety and ask them to come over.

Levitt Center

The Levitt Center provides a few machines mainly for research, word processing, and printing purposes

If you are going to work or sub here on the opening shift, you need to get a code from one of your supervisors or the person you are subbing for. There are no keys, just the keypad combination.

Multimedia Presentation Center

The MPC contains a large amount of specialized equipment and software for creating many different kinds of projects in the Hamilton Community.

The key for the MPC gate is at the circulation desk in the library, you will probably need to sign out for them. Unlock/lock the doors and bring it right back to the desk.

SCCT 1038

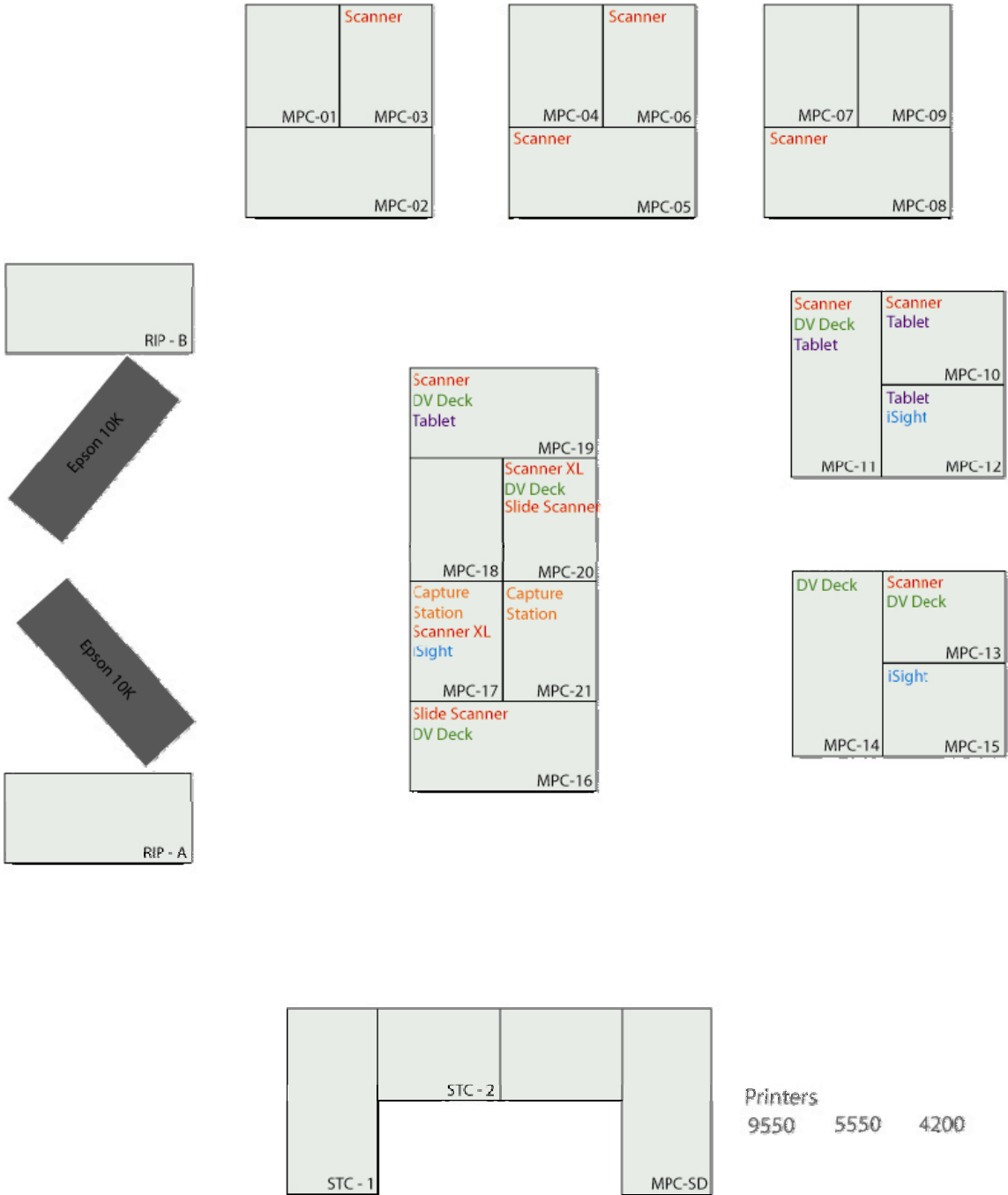
Science Center 1038 is a 10 seat Windows lab intended for use mainly by Geosciences students, since it is equipped with Geographical Information System (GIS) software.

SCCT 3039

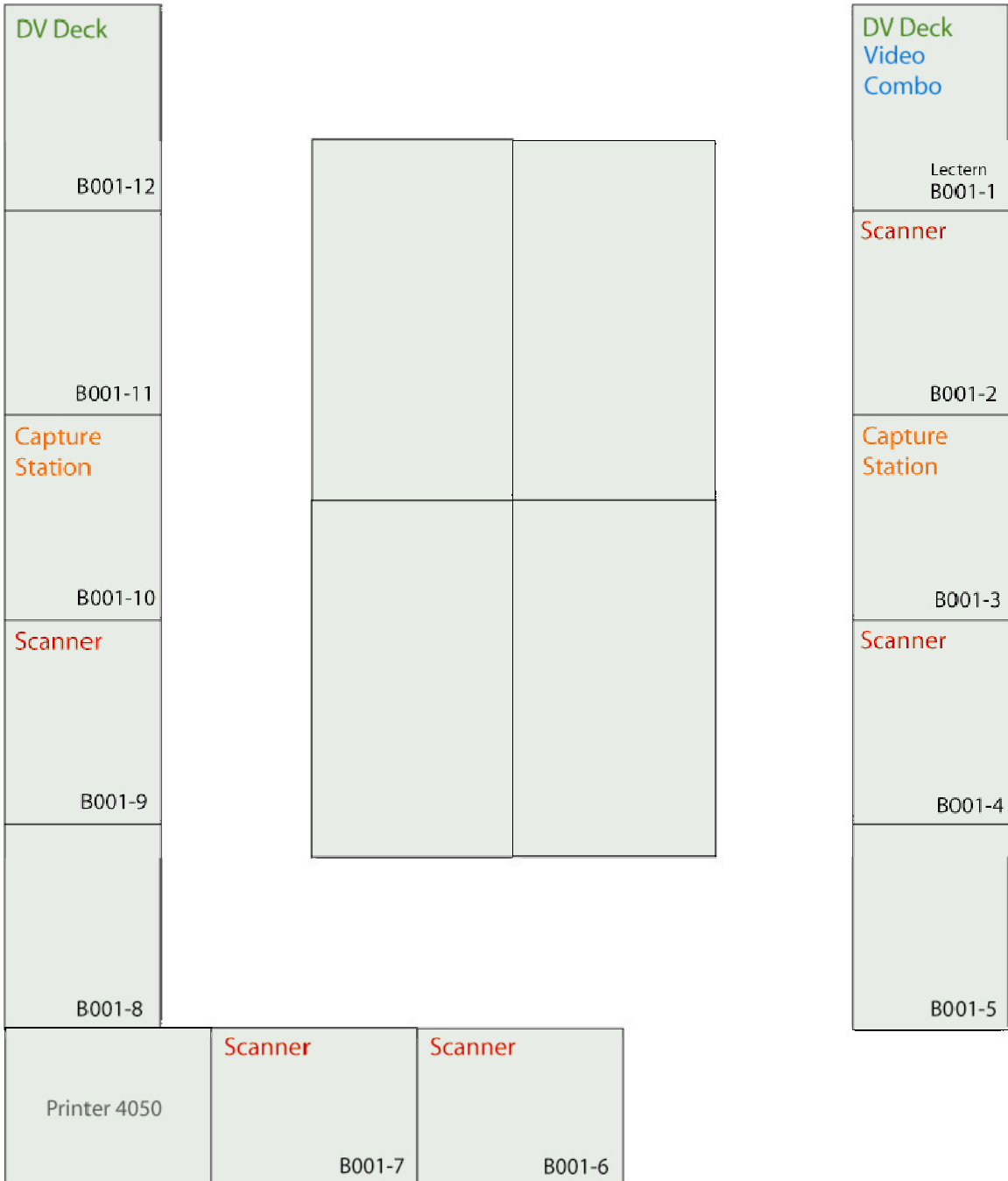
Science Center 3039 is mainly intended for students doing word processing, various kinds of research, printing, and some classes.

Lab Diagrams

MPC



Burke 001



Technology Enhanced Classrooms

Hamilton College's many TE Classrooms provide instructors with multimedia technology designed to improve the classroom experience of both teachers and students. Each classroom is provided with a data projector and various other equipment, as listed at <http://www.hamilton.edu/college/its/itsst/labs/teclass/list.html>.

Audiovisual Services Team and their student staff are now responsible for TE classroom support, so requests for such support should be referred to AV's office.

Software Availability Lists

Macintosh Software

Configuration	MPC	TE Room	KJ	SCCT 3039
Locations	MPC(21), Burke001(12), LC(1), FMW(1), Admin(5)	Various (46)	Levitt(2), Writing Center(6)	SCCT 3039(21)
Application				
Adobe				
Acrobat Professional	X			
Acrobat Reader		X	X	X
After Effects	X			
Illustrator	X			
Image Ready	X	X	X	X
InDesign	X			
Photoshop	X	X	X	X
Adium	X	X	X	X
Alias Maya	X			
Apple				
A.Pack	X			
Compressor	X			
DVD Studio Pro	X			
Final Cut Pro	X			
Garage Band	X	X	X	X
Live Type	X			
iDVD	X	X	X	X
iMovie	X	X	X	X
iPhoto	X	X	X	X
iTunes	X	X	X	X
iWeb	X	X	X	X
Logic Pro	X			
QuickTime Pro	X			
Shake	FMW only			
Soundtrack	X			
Xcode Developer Tools	X	X	X	X
Citrix Web Client	X	X	X	X
KeyAccess Client	X	X	X	X
LAME Encoder	X			
Macromedia	X			
Contribute	X			
Director	X			
Dreamweaver	X	X	X	X
Flash	X			
Fireworks	X			
Flash Player	X	X	X	X
Freehand	X			
Shockwave Player	X	X	X	X
Microsoft	X	X	X	X
Entourage	X			
Excel	X	X	X	X
PowerPoint	X	X	X	X
Word	X	X	X	X

Mozilla Firefox	X	X	X	X
PDF Browser Plug-in	X	X	X	X
Readiris Pro	X			
RealOne Player	X	X	X	X
Roxio Toast Titanium	X			
SilverFast Ai	X			
Sophos Anti-Virus	X	X	X	X
Sorenson				
Video Pro	X			
Squeeze	X			
Sound Studio	X			
StuffIt Standard	X	X	X	X
Text Wrangler	X	X	X	X
VLC Player	X	X	X	X
VR Worx	X			
WACOM Tablet Drivers	X			
WMV Player	X	X	X	X

Windows Software

Configuration	KJ 'Unified'	TE Room	Public South	Info Commons	LC SD
Locations	KJ220(21), KJ 225(10), KJ Loft(4), SCCT1038(11) (GX620)	TE Rooms(33), Writing Center(5) (GX280)	Beinecke(6), Levitt(3) (GX620)	Info Commons	MPC(2), Levitt(1) (GX620)
Application					
Adobe					
Acrobat Reader		X	X		
Acrobat Standard	X			X	X
Image Ready	X	X	X	X	X
Photoshop	X	X	X	X	X
Apple					
iTunes	X	X	X	X	X
QuickTime Player	X	X	X	X	X
ArcGIS	X				
Spatial Analyst					
3D Analyst					
Citrix Web Client	X	X	X	X	X
Econ Games Monopoly1	X	X		X	
Envivo TV MPEG-4 Player	X	X	X	X	X
HP 4470c Scanning Software	X			X	
Java VM	X	X	X	X	X
Key Server Client	X	X	X	X	X
Macromedia					
Dreamweaver	X	X		X	
Flash Player	X	X	X	X	X
Shockwave Player	X	X	X	X	X
Microsoft					
Excel	X	X	X	X	X

Internet Explorer	X	X	X	X	X
PowerPoint	X	X	X	X	X
Word	X	X	X	X	X
Windows Defender	X	X	X	X	X
Windows Media Player	X	X	X	X	X
Mozilla Firefox	X	X	X	X	X
Power DVD	X	X	X	X	X
Readiris Pro	X		X		
Real One Player	X	X	X	X	X
Roxio Easy CD Creator	X	X	X	X	X
SciFinder Scholar	X	X		X	
SilverFast Ai	X		X		
Sophos Anti-Virus	X	X	X	X	X
StatTransfer	X				
Trillian	X	X	X	X	X
VLC Player	X	X	X	X	X
Voyager					
Cataloging					X
Circulation					X

Citrix Software

Application	Location
	All computers via Web client
Exceed	X
iThink	X
iThink Help	X
Microcase	X
Maple	X
NuCalc	X
SciFinder Scholar	X
SPSS	X
Stat View	X
Stata	X

Software Support Provided

Tier 1 means full support by LCs.

Tier 2 means limited support by Interns.

Tier 3 means no support or support by special arrangement with professional staff.

Support Table

Application	Support Tier	Application	Support Tier
Adobe	—	ESRI	—
Acrobat Professional	1	ArcGIS	2
Acrobat Reader	1	Spatial Analyst	2
Acrobat Standard	1	3D Analyst	2
After Effects	3	HP 4470c Scanning Software	1
Illustrator	2	Macromedia	—
ImageReady	1	Contribute	1
InDesign	2	Director	2
Photoshop	1	Dreamweaver	1
Alias Maya	3	Flash	2
Apple	—	Fireworks	2
Compressor	2	Freehand	2
DVD Player	1	Microsoft	—
DVD Studio Pro	2	Excel	1
Final Cut Pro	2	Internet Explorer	1
Garage Band	1	PowerPoint	1
iDVD	1	Word	1
iMovie	1	Mozilla Firefox	1
iPhoto	1	PDF Browser Plug-in	1
iTunes	1	Power DVD	1
iWeb	1	ReadIris Pro	1
Live Type	2	Roxio Toast Titanium	1
Logic Pro	3	SilverFast Ai	1
Preview	1	Sonic CD	1
QuickTime Player	1	Sorenson	—
QuickTime Pro	1	Video Pro	1
Shake	3	Squeeze	1
Soundtrack	2	Sound Studio	1
Citrix Web Client	1	StuffIt Standard	1
Exceed	3	Text Wrangler	1
iThink	3	VR Worx	2
iThink Help	3		
Microcase	3		
Maple	3		
NuCalc	3		
SciFinder Scholar	1 (Library)		
SPSS	3		
Stat View	3		
Stata	3		

Tier 1 Support Details

Software Technology Competencies	OS X	iMovie	iPhoto	iTunes	iDVD	GarageBand	iWeb	PhotoShop	QuickTime	Acrobat	Preview	MPC Storage Accounts	Silverfast - Scanning	PowerPoint
Open & Saved File Formats	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Import & Export File Formats	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Get Info Command	X	X	X	X	X	X	X	X	X	X	X	X	X	
Capture from DV, VHS, DVD		X	X	X										
Export from, Write to DV, DVD	X	X	X		X			X						
Basic Editing: cut, paste, still, split, layer		X	X	X	X	X	X	X		X			X	X
Basic Reformatting - Import/Export for Purpose - Graphics, Audio, Video	X	X	X	X	X	X	X	X		X	X		X	
Image Resolution	X	X	X		X			X		X			X	
Image Size Edit/Import/Delivery Purpose		X	X		X	X	X	X		X	X	X	X	
Video Compression for Delivery		X	X		X									X
General File Structure	X	X	X	X	X	X	X	X	X			X		
Audio File Manipulations	X	X	X	X	X	X			X					X
System Preferences - Audio	X	X		X	X	X			X					
System Preferences - Display	X													

Tier 2 Support Details

Software	FCP	Soundtrack	Illustrator	InDesign	DVD Studio Pro	Flash	Director	Maya	Logic
Technology Competencies									
Open & Saved File Formats	X	X	X	X	X	X	X	X	X
Import & Export File Formats	X	X	X	X	X	X	X	X	X
Get Info Command	X	X	X	X	X	X	X	X	X
Capture from DV, VHS, DVD	X								
Export from, Write to DV, DVD	X				X				
Basic Editing: cut, paste, still, split, layer	X				X	X			
Basic Reformatting - Import/Export for Purpose - Graphics, Audio, Video	X		X	X		X			
Image Resolution	X								
Image Size Edit/Import/Delivery Purpose	X		X	X		X			
Video Compression for Delivery	X				X				
General File Structure	X		X	X	X	X			
Audio File Manipulations	X								
System Preferences - Audio	X								
System Preferences - Display									